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REVISED EMPLOYMENT ELIGIBILITY REQUIREMENTS

On November 7, 2007, the U.S. Citizenship and Immigration Services (USCIS) introduced a revised Employment Eligibility Verification Form (I-9) for immediate use. To maintain full compliance with the Illegal Immigration Reform and Immigrant Responsibility Act of 1996, which reduces the number of documents employers may accept from new hires, the revised Form I-9 is a further step toward reducing the number of documents used to verify identity and eligibility to work in the United States. This revision includes the removal of five documents for proof of both identity and employment eligibility. The documents removed are:

- **Certificate of U.S. Citizenship (Form N-560 or N-570);**
- **Certificate of Naturalization (Form N-550 or N-570);**
- **Alien Registration Receipt Card (Form I-151);**
- **Unexpired Reentry Permit (Form I-327);**
- **Unexpired Refugee Travel Document (Form I-571).**



These documents were removed due to their lack of sufficient features to prevent tampering. The most recent version of the Employment Authorization Document (Form I-766) added to List A of the List of Acceptable Documents on the revised form.

List A now includes:

- **U.S. passport (unexpired or expired);**
- **Permanent Resident Card (Form I-551);**
- **Unexpired foreign passport with a temporary I-551 stamp;**
- **Unexpired Employment Authorization Document that contains a photograph (Form I-766, I-688, I-688A, or I-688B);**



Unexpired foreign passport with an unexpired Arrival-Departure Record (Form I-94) for nonimmigrant aliens authorized to work for a specific employer.

For more information on the revision and obtaining forms visit the US Citizenship and Immigration Services website at www.USCIS.gov

Employees of the Month

October

Nancy Wasson is October's Employee of the Month. Nancy works in Saxonburg and has been employed since August. Nancy's supervisor said that "She has really jumped whole heartedly into each new project and has quickly become an essential part of our team."

November

Treva Simmons is November's Employee of the Month. Treva works in Butler and has been employed in this position since April. Treva is a hard working employee who understands the importance of flexibility with this position.

December

Darlyn Large is December's employee of the month. She is currently working in Saxonburg, and has been working in this position since May. Lynn originally started in this position as a short-term project and has done so well that she is still working there eight months later.

Current Positions

Current Openings

Accounting
Benefits Coordinator
Human Resource Assistant
Cost Accountant
Production/Procurement & Inventory Manager
Sales Order Analyst
Benefits Administrator
Marketing Assistant
Legal Assistant
Procurement Clerk
Inside Sales
Staff Accountant
Secretary/Translator
Customer Relations Manager

Recent Hires

- **VP of Operations**
- **HR-Generalists**
- **CSR**
- **Cost Accountant**
- **General Manager**

If you know of anyone seeking professional employment please have them contact us at 1 866 240 5150, via email at info@specializedstaffing.com or visit our website at WWW.SPECIALIZEDSTAFFINGINC.COM